- 1. BACKGROUND: INTERAM was founded by Giles "PatchWork Quilt (PWQ)" Paget-wilkes in 1984. The event has traditionally included the Okinawa Prelube (but not organized by the INTERAM committee, this will be done strictly as a separate event), Mr. & Mrs. INTERAM contest, a Down Down Competition, and a Song Circle. Midnight nude runs may be required to be sanctioned by the hotel / venue.
 - a. Previous hosts:
 - 1984: San Jose, Costa Rica
 - 1985: Atlanta, Georgia
 - 1987: Philadelphia, Pennsylvania
 - 1989: San Diego, California
 - 1991: Waukesha, Wisconsin
 - 1993: Calgary, Canada
 - 1995: Orlando, Florida
 - 1997: Trinidad & Tobago
 - 1999: Pittsburgh, Pennsylvania
 - 2001: Austin, Texas
 - 2003: San Jose, Costa Rica
 - 2005: Toronto, Canada
 - 2007: Puerto Vallarta, Mexico
 - 2009: Winter Park, Colorado
 - 2011: Savannah, Georgia
 - 2013: Panama City, Panama
 - 2015: Portland, Oregon
 - 2017: Phoenix, Arizona
 - 2019: On the Boat, Florida to Bahamas
 - 2021: Cancelled Medellin, Colombia
 - 2023: OUTERAM held to replace Medellin in Guatape, Colombia
 - 2025: TBA
 - b. Previous event T-shirts can be viewed at

https://www.gotothehash.net/t/hashshirtsiah.html

2. OBJECTIVES: INTERAM is a three-day event, primarily to bring hashers from North, South, Central America, and the Caribbean Islands together, but all hashers from around the world are invited. The goal is to celebrate the underlying principles of hashing: exercise, camaraderie, transparency, value for money, equal treatment of participants, and service to the hashing community. Although the actual occurrence of previous events has varied, the intent is to hold INTERAM every second calendar year on the odd years to deconflict with the world INTERHASH.

3. SCOPE: The general format of the event includes an optional Red Dress Run on Thursday or Friday, an opening ceremony on the Friday night, runs and an evening party with a ceremony to present future bids on Saturday, and recovery runs and an evening closing ceremony on Sunday.

4. RESPONSIBILITIES:

- Bid Preparation
 - Establish the date of the event
 - Legal Support
 - Medical Support
 - Secure a venue
 - Appoint responsible committee leads, specific titles are optional
 - Accounting: Responsible to create a projected budget, and adhere to it.
 - Trail Master: Scout a sufficient number of trails to support the attendees, recruit, organize, and manage all the hares, and acquire sufficient materials to set trails.
 - Entertainment: Coordinate the opening ceremony, bid presentations, hash bazaar, dancing, and closing ceremonies.
 - Catering: Coordinate all the food and beverage requirements.
 - Beer: Seek sponsorship, coordinate with hares for trail beer, etc.
 - Sponsorship: Seek out and coordinate local sponsorship for the event.
 - Transportation: If the venue location requires that trails be run at some distance, coordinate busses or other methods of transport to the run sites. Other transport that may be needed is from hotels to the venue, and return. Also, must coordinate with the Trail Master and Catering to ensure sufficient food and beverage is available for each run site.
 - Accommodation: At a minimum, designate an intended area for lodging, but can also coordinate for discounts. Try to keep it all together. May coordinate with Transportation if distances exceed typical walking expectations.
 - Give-aways: Coordinate the acquisition of goodie bags. Suggested items include an event T-shirt, bag, cup, patch, etc.
- Upon completion of the event, the host hash will conduct a detailed audit of funds received and funds expended, and make it available to the attendees and future winning bids.

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Website:

- Establish an information portal to provide sufficient information on the event, cost, venue, schedule of events, etc.
- Create a reliable payment process
- Create an info push process, Google Groups, WhatsApp, etc

Schedule of Events:

- The Okinawa Prelube is a standing tradition, although not a formal part of INTERAM
- City run from the hotel on Friday with party possibly hosted at the venue
- Up to 10 trails including the Ball Buster, Long, Medium, Short, and Fat Boys, followed by circle and pool party before dinner
- Up to 10 trails on Sunday, may be the same trails from Saturday
- Hangover trail on Monday morning

Hotel:

- 1000-person capacity (may cap numbers if reasonable) / 300-500 room resort recommended, or group of hotels in close proximity
- Hotel booked out exclusively to INTERAM guests
- Breakfast included
- INTERAM provides kegs within the hotel complex, or at a minimum at the venue
- Pool area big enough to accommodate all registered hashers
- If venue is in the hotel complex, ensure room for a stage, band, catering of dinners, on both Saturday and Sunday evenings
- Establish limited nudity policy

Beverages:

- Recommend providing keg beer within the venue, cans for the runs sites, with sufficient ice
- Estimate 50 kegs per day for the venue, 4 cans per person on the runs
- Coordinate with brewery to have a truck on site for refrigeration and steady supply
- Estimate a minimum of 2 bottles of water, per person, per day

Goody Bag:

- Backpack or small duffle
- T-shirt
- Patch
- Plastic mug
- Lanyard for mug
- Whistle

- Insect repellent
- Condoms
- Information booklet

Buses:

 Sufficient buses available to move registered hashers to the run sites, both Saturday and Sunday

Trails:

- Up to 10 trails including the Ball Buster, Long, Medium, Short, and Fat Boys, followed by circle and pool party before dinner
- Up to 10 trails on Sunday, may be the same trails from Saturday
- 3-5 hares per trail, if setting live use 3 to set and 2 to sweep
- Ensure food and drinks loaded on buses prior to departure
- Ensure sufficient medical personnel available for each run site, and the venue

Estimated budget based on 1000 Hashers:

\$25,000	Beer and ice			
3,000	Water			
15,000	Buses			
20,000	After trail lunches			
55,000	Goodie Bags			
15,000	Bands / Entertainment			
3,000	Ambulances and medical personnel			
8,000	Banking, communication, website, CC charges			
6,000	Insurance			
At 1000 registered, \$	At 1000 registered, \$175 fee, rough budget			
\$150,000	Total cost to hold event			
25,000	Reserve for overages			